

## Village of Lily Lake

Approved Minutes of the Regular Meeting of the Board of Trustees

Monday, June 22, 2020

### Call to Order

President Overstreet called the Board of Trustees meeting to order at 7:00 p.m. with the Pledge of Allegiance. This meeting was held in person, following State guide lines. Posting of this scheduled meeting and the agenda was done on Tuesday the 16<sup>th</sup> of June,

2020 to give the Village residents the maximum time for public comment. Posting was done on the Village website, Facebook account, Nextdoor Lily lake account, and on the Village Hall display board, encouraging the public to stay at home and offer any comment by phone message, email, regular post mail, or leaving comments in the Village drop box attached to the display board. The opportunity to participate during the public Comment portion and hear the rest of the meeting was offered if an individual provided their name and phone number in advance. However, if the public did show up, they would be welcome providing they wore their mask.

### Roll Call

Present – President Rick Overstreet, Trustee Pam Conn, Trustee Mary Damisch, Trustee Tim Dell, Trustee Kelly Diehl, Trustee Mike Florian, Trustee Craig Walsh.

Also Present – Jesse Heffernan (Village Clerk), Juliette Kerr (Village Deputy Clerk), Steve Zahn (Village Plan Commission), Eric Hoofnagle (Public Works), Lisa Engberg (Village Treasurer), Alex McTavish (Village Attorney), John Andreacchi.

### Adoption of the Agenda

Motion by Trustee Walsh seconded by Trustee Diehl to adopt the June 22nd, 2020 Agenda as presented.

*Voice vote, motion passed unanimously.*

### Approval of the May 18th, 2020 Regular Board Meeting Minutes

Motion by Trustee Damisch, seconded by Trustee Conn to accept the minutes of the May 18th, 2020 Regular Board Meeting as presented.

*Voice vote, motion passed unanimously.*

### Guests and Public Comment

President Overstreet asked for other comments; None were given.

### Ordinance 2020-03: Approving the 2020-2021 FY Appropriations

Motion by Trustee Conn, seconded by Trustee Florian to approve Resolution 2020-2021.

President Overstreet highlighted various items for approval. Trustee Damisch inquired about the publication and postage amounts, asking if it's possible for a newsletter, and whether general funds had enough to cover signs for park. Trustee Damisch also asked about the Community Relations line making sure there were funds available if Highway Fest proceeds. President Overstreet responded affirmatively for all.

Trustee Damisch and Trustee Florian asked about the opening of the park; Clerk Heffernan stated Kane County is still requiring playground parks to remain closed. Trustee Damisch mentioned the reduction of income from the Village's Video Gaming Tax. Other income sources may be slightly reduced from the State, although the Village does not receive large amounts of income from Sales Tax of retailers which may be closed due to the COVID Shelter-in-place order. General discussion followed. President Overstreet requested an amendment to Sunset Views I, Trail Ridge & Sunset Views II for revenue increase up to \$35,000, \$15,000, \$30,000 respectively. Motion to amend the income from by Trustee Damisch, Seconded by Trustee Conn. *Roll call vote to approve amendment, motion passed unanimously.*

No further discussion. *Roll Call vote, amended motion passed unanimously.*

### Resolution 2020-2011: Accepting Active Excavating and Wrecking Proposal for Fox Wilds Drainage Improvement

Motion by Trustee Dell, seconded by Trustee Conn, to approve Resolution 2020-11. President Overstreet opened up with the acceptance of the bid of \$18,800.00 from Active Excavating for continued drainage work in the Fox Wilds Subdivision.

## Village of Lily Lake

Approved Minutes of the Regular Meeting of the Board of Trustees

Monday, June 22, 2020

Trustee Florian asked if this proposal is in addition to last month's proposal for work in Fox Wilds. Public Works Director Hoofnagle explained the project in-whole and how it will improve areas of drainage before next year's road improvements. General discussion follows.

No further comments. *Roll Call vote, motion passed unanimously.*

### **Resolution 2020-12: Accepting Active Excavating and Wrecking Proposal for Hanson Road Flood Cleanup**

Motion by Trustee Conn, seconded by Trustee Diehl to approve Resolution 2020-12 for \$2600 to clean up the culvert blow-out at 5N392 Hanson Rd. President Overstreet explained how the May storm created a debris washout which has filled the stormwater drain system at Hanson Rd. and Fox Wilds Dr. Trustee Florian asked about the condition of the damaged culvert – will it cause further damage or impede the flow of water? Will the Village need to pay for the clean-up, can the Village recoup the cost? President Overstreet has been in contact with the homeowner to work out a plan to clean up her culvert before cleaning the stormwater system to ensure no more debris can clog the system in future rains. Homeowner has been in contact with all local government bodies to try and find assistance with her culvert. Repairs are expensive due to the size required for the pipe. Worst case scenario, the Village will remove the damaged culvert and restore ditch to original condition without replacing any culvert. Homeowner will be responsible for replacement of culvert or new access from Fox Hill Ct.

No further discussion. *Roll Call vote, motion passed unanimously.*

### **Resolution 2020-13: Accepting Active Excavating and Wrecking Proposal for SSVII Prairie Valley Dr. Flood Cleanup**

Motion by Trustee Dell, seconded by Trustee Walsh to approve Resolution 2020-13 for \$1750.00. President Overstreet recapped the storm damage to Sunset Views II at Prairie Valley Dr. from the May storm and the wash-out of debris from the farm field. Farmer has been in contact with the Village Clerk to review plans to hook up his drain tiles and reduce the flow of surface water causing this wash-out of debris.

No further discussion. *Roll Call vote, motion passed unanimously.*

### **Resolution 2020-14: Accepting Banner-up Proposal for Village Sign Replacement and Repair**

Motion by Trustee Conn, seconded by Trustee Diehl, to approve Resolution 2020-14 for \$3000. President Overstreet handed out photos of the existing condition of the Village signs. Posts and signs have extensive wear and degradation as reviewed by President Overstreet. Trustee Florian recapped the history of the signs and asked about repainting some signs; President Overstreet referred to the pictures again and stated there was too much damage to have paint solve the issue. This bid provides new signs and maintenance-free post coverings for a reasonable price at Empire Rd near entrance of Sunset Views I, Village Hall, Route 47 northbound and Route 64 westbound.

Brief discussion on current sign conditions.

*Roll Call vote, motion passed unanimously.*

### **Resolution 2020-15: Accepting Johnson Paving Proposal for Village Parking lots – Striping/car Stops/Signs**

Motion by Trustee Damisch, seconded by Trustee Diehl, to approve Resolution 2020-15 for \$5500.

Trustee Dell asked about the bumper type – they will be concrete and anchored.

No further discussion. *Roll Call vote, motion passed unanimously.*

### **Resolution 2020-16: Adopting Revised Policy Prohibiting Sexual Harassment**

Motion by Trustee Conn, seconded by Trustee Damisch, to approve Resolution 2020-16. Attorney McTavish explained this resolution adds training on how to not to harass people in the workplace. This has been added to the model policy we have already adopted. Clerk Heffernan will provide on-line training to be completed by all employees no later than 12/31/2020, and then annually thereafter.

No further discussion. *Roll Call vote, motion passed unanimously.*

## **Village of Lily Lake**

Approved Minutes of the Regular Meeting of the Board of Trustees

Monday, June 22, 2020

### **Approve Monthly Bills**

Motion by Trustee Damisch, seconded by Trustee Florian, to approve the Monthly Bills for May/June 2020. Trustee Diehl asked about the mowing invoice reflecting 2 cuttings just days apart. Clerk Heffernan explained there was an additional mow requested for Memorial Day and the Township may have printed that cutting date close to another date in error. No further discussion. *Roll Call vote, motion passed unanimously.*

### **Old Business**

Trustee Damisch brought up the old Kane County Market site and asked whether the new business Kifcure was ever approved. Clerk Heffernan will inquire on the status of their application.

### **New Business**

President Overstreet mentioned the ground breaking ceremony for the new Fire Station #3 which was attended by administration and board members, they hope to be in by the end of the year.

Trustee Damisch made the Board aware of Coyote sightings in the area.

### **Adjournment**

Motion by Trustee Conn, seconded by Trustee Dell to adjourn at 7:53 p.m.

*Roll Call vote, motion passed unanimously.*

*Respectfully submitted by Juliette Kerr, Village Deputy Clerk & Jesse Heffernan, Village Clerk*