



Village of Lily Lake

Regular Board Meeting

Approved Minutes

July 29, 2024

Call to Order

A motion by Trustee Butler, seconded by Trustee Parry to appoint Trustee Conn to run the July 29th 2024 meeting in the absence of President Diehl. *Voice vote, motion passed unanimously.*

Trustee Conn called the July 29th, 2024 Regular Board of Trustees meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Roll Call

Present: Trustee David Anderson, Trustee Donald Butler, Trustee Pam Conn, Trustee Mary Ormond, and Trustee Travis Parry

Absent: President Kelly Diehl; one vacancy

Also Present: Alex McTavish (Village Attorney), Jesse Heffernan (Village Clerk), Jeff Lee (Village Plan Commission Chair), and Erik Hoofnagle (Village Public Works Consultant), Lisa Engberg (Village Treasurer)

Public/Guests (signed in and legible): Mae Strobel

Adoption of the Agenda

Motion by Trustee Parry, seconded by Trustee Anderson, to adopt the July 29th, 2024 Agenda as presented. *Voice vote, motion passed unanimously.*

Approval of the June 24, 2024 Regular Board Meeting Minutes

Motion by Trustee Parry, seconded by Trustee Ormond, to accept the minutes of the June 24th, 2024 Regular Board Meeting as presented, noting one misspell.

Voice vote, motion passed unanimously.

Guest and Public Comment

Mrs. Strobel inquired about the parking lot lighting and would like to see something installed before the winter. The budget was approved last month and a plan will be proposed for bid very soon.

Committee Reports

Clerk/Deputy Clerk: See attached

Finance: Approve letter of Engagement for the FY Audit. Comment on limited attended finance meeting.

Planning Commission: Comp Plan clean version received and under review

Public Works: minimal storm damage clean-up

Ordinance 2024-11: Amend Village Code; Fees

Motion by Trustee Parry, seconded by Trustee Anderson, to approve Ordinance 2024-11. Clerk Heffernan briefly explained B&F's contract history, proposed changes, and overall fee structure. Brief discussion regarding a negotiation of inspections for specific services was held. Attorney McTavish explained this Ordinance provides future fee adjustments to be done through the means of a resolution instead of a code amendment. Trustee Anderson and Attorney McTavish discussed pros and cons of the wording to explain history and reason for a code amendment. Attorney McTavish asked what wording would be added to clarify this proposed amendment. Ordinances usually provide some reasoning in their language. Increasing the history and detailed reasoning to the Village Code would vastly increase the code's volume and make searches that much more tedious. Trustee Conn felt a lengthy code would be a deterrent from reading it. Trustee Butler stated the Code is not the place for narrative, the code is law. Trustee Anderson referred to "European directives" consisting of lengthy elucidations; Attorney McTavish asked to have examples sent for consideration.

No further comment. *Roll call vote; motion passed unanimously.*

Ordinance 2024-12: Authorize a Boundary Agreement with the Village of Virgil

Motion by Trustee Parry, seconded by Trustee Ormond, to approve Ordinance 2024-12. Attorney McTavish stated Virgil approved this agreement. The lines were explained with the joint planning area defined.

No further comment. *Roll call vote; motion passed unanimously.*

Resolution 2024-19: Approve Toilet Replacement Proposal from Fox & Hound Plumbing; \$475

Motion by Trustee Anderson, seconded by Trustee Parry, to approve Resolution 2024-19. Clerk Heffernan clarified the proposal covers the replacement of the entire toilet in the NW upper bathroom. The water tank leaks in a way which repairs would be just as much to replace. The toilet is 20+ years old.

No further comment. *Roll call vote; motion passed unanimously.*

Resolution 2024-20: Approve Kane County Natural Hazard Mitigation Plan

Motion by Trustee Anderson, seconded by Trustee Butler, to TABLE Resolution 2024-20 until the August 26th 2024 meeting.

No further comment. *Roll call vote; motion passed unanimously to table Res 2024-20 until the August 26, 2024 meeting.*

Resolution 2024-21 Accept Building Inspection and Review 2024 Proposal from B&F Construction Codes

Motion by Trustee Parry, seconded by Trustee Anderson, to approve Resolution 2024-21.

No further comment. *Roll call vote; motion passed unanimously.*

Resolution 2024-22 Setting Fees for the Issuance of Building Permits and Inspection Services

Motion by Trustee Anderson, seconded by Trustee Ormond, to approve Resolution 2024-22.

No further discussion. *Roll Call vote, motion passed unanimously.*

Resolution 2024-23 Approve Karrison LLC Engagement Letter for the 2024 FY Audit; \$7,400

Motion by Trustee Parry, seconded by Trustee Butler, to approve Resolution 2024-23. Noted date typo; audit to begin August 2024, not 2023.

No further discussion. *Roll Call vote, motion passed unanimously.*

Resolution 2024-24 Approve Barton Proposal for Final Grade Driveway and Park Hill; \$3,590

Motion by Trustee Parry, seconded by Trustee Anderson, to approve Resolution 2024-24. The final grade completes the removal of the temporary driveway at the Village Hall and reshaping/filling of the Simon Anderson Park sledding hill. Trustee Anderson asked for actual quantities, Erik Hoofnagle explained this proposal follows the Active Excavating removal proposal & quantities and gave a brief history of the temporary driveway access to Empire Rd.

No further discussion. *Roll Call vote, motion passed unanimously.*

Resolution 2024-25 Approve Contract Extension for the 2024-2025 Snow Removal Season; \$200 hr

Motion by Trustee Parry, seconded by Trustee Butler, to approve Resolution 2024-25. Mr. Hoofnagle explained the original snow removal contract was awarded for the 2022-2023 season. For this season, Active Excavating and Wrecking is charging \$200 an hour, an increase from the original \$180. This price is still below competitive hourly rates and our service is prompt. All agreed that Active does a great job for the Village. The Village has never exceeded the budgeted snow removal amount.

No further discussion. *Roll Call vote, motion passed unanimously.*

Approve Bills

Motion by Trustee Anderson, seconded by Trustee Parry, to approve the Monthly Bills for June/July 2024.

Roll Call vote, motion passed unanimously.

Old Business

Discussion regarding the speed bump on Hanson Rd was held. The reasons for not installing the bump after a resolution was approved for its installation, was the initial spending apprehension, timing, and lack of complaints. The resolution passed later in the spring and as of mid-July, the speed bump was still not installed. Active Excavating's schedule delayed an earlier installation. President Diehl and Mr. Hoofnagle both agreed it was not wise to install the bump for the

remaining time of the season. Trustee Anderson understood a resolution had to be enacted once approved. Attorney McTavish explained the resolution granted approval to spend money, but did not make it mandatory. No other course of action is required.

Trustee Anderson asked to clarify the compliant process. Emergency situations call 9-1-1, this includes animal attacks. Noise complaints call the Kane County non-emergency number and we are at their discretion for a response and citation. Animal control complaints regarding corralled dogs for pick-up can be placed to the Kane County Animal Control's office at any time, but they require authorization from a Village official before removing the dog. All other complaints can call the Village to leave a message that will be returned as soon as possible. Those complaints are normally zoning and do not require immediate attention. The noise complaint was discussed at length, highlighting the catch with using the Kane County Sheriff as enforcement. The Village (President/Admin) will need to meet with the Sheriff's office to discuss how enforcement will work. As it stands, all noise complaints will be addressed and cited through the County, not the Village. A party was held this past weekend where the volume at 9:45 was loud. The Ordinance recently passed prohibits loud noises after 11pm on Fridays and Saturdays. It was also reported that the party could still be heard after 11 pm. Amending the noise ordinance may be a consideration to restrict the time further, but enforcement will always be an issue. A meeting with the Sheriff's office will be set to settle the noise complaint procedure. The Village can only rely on the Kane County Sheriff and an outsourced zoning compliance officer for enforcement. Without a police department, the Village's resources to address complaints are limited.

New Business

Trustee Anderson voiced his absence for the September meeting.

Trustee Butler brought up a conversation he had with Campton Hills regarding boundary agreements. A lengthy discussion took place regarding different views of boundaries, borders, communications, and good neighboring practices, ending with the suggestion that he speak directly with President Diehl regarding these concerns.

Adjournment

Motion by Trustee Parry, seconded by Trustee Anderson, to adjourn at 8:20 p.m.

Voice vote, motion passed unanimously.

Respectfully submitted by: Jesse Heffernan; Village Clerk