

**Village of Lily Lake**

Approved Minutes of the Regular Meeting of the Board of Trustees

Monday, February 24, 2020

**Call to Order**

President Overstreet called the Board of Trustees meeting to order at 7:00 p.m. with the Pledge of Allegiance.

**Roll Call**

Present – President Rick Overstreet, Trustee Mary Damisch, Trustee Tim Dell, Trustee Kelly Diehl, Trustee Mike Florian, and Trustee Craig Walsh

Absent - Trustee Pam Conn

Also Present – Jesse Heffernan (Village Clerk), Lisa Engberg (Village Treasurer), Steve Zahn (Village Plan Commission Chair), Erik Hoofnagle (Village Public Works Director), and Alex McTavish (Village Attorney).

Public Present – Mae Strobel, Juliette Kerr (Deputy Clerk) and daughter, Mr. and Mrs. Pollak

**Adoption of the Agenda**

Motion by Trustee Diehl, seconded by Trustee Dell to adopt the February 24, 2020 Agenda as presented.

*Voice vote taken; motion passed unanimously.*

**Approval of the January 27, 2020 Regular Board Meeting Minutes**

Motion by Trustee Dell, seconded by Trustee Walsh to accept the minutes of the January 27, 2020 Regular Board Meeting as presented.

*Voice vote taken; motion passed unanimously.*

**Guests and Public Comment**

None

**Resolution 2020-02 Accepting Barton Landscaping, Inc. Bid for the Village 2020 Landscape Maintenance Season**

Motion by Trustee Dell, seconded by Trustee Walsh to approve Resolution 2020-02. Public Works Director Hoofnagle sent out a Request for Proposal for the 2020 Landscaping Maintenance of the planting beds at the Village Hall. Barton Landscaping, Inc. was the lowest bid and has performed satisfactory services in the past for the Village.

No further discussion. *Roll Call vote, motion passed unanimously.*

**Resolution 2020-03 Accepting Quick Cut Lawn Service, Inc. Bid for the Village 2020 Mowing Season**

Motion by Trustee Diehl, seconded by Trustee Florian to approve Resolution 2020-03. Public Works Director Hoofnagle sent out a Request for Proposal for the 2020 mowing season (map on record with the Clerk) for common Village areas. Quick Cut Lawn Service, Inc. was the lowest bid and has performed satisfactory mowing services for the past few years in the Village.

No further discussion. *Roll Call vote, motion passed unanimously.*

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**Resolution 2020-04 Approving the Purchase of Refurbished Computer and Monitor Not to Exceed \$475**

Motion by Trustee Dell, seconded by Trustee Damisch to approve Resolution 2020-04. President Overstreet proposed the purchase of a desktop (refurbished) and monitor as back-up and for the Deputy Clerk to be networked into the system. Clerk Heffernan found a supplier of a reasonable computer, not too old, and will buy a monitor. Trustee Florian asked if purchasing a brand-new computer would be better, Clerk Heffernan felt this particular refurbished one is not very old and should handle our needs at a greatly reduced price. Desktop vs laptop offers more expansion as well. There's a 1-year warranty with the refurbished computer.

No further discussion. *Roll Call vote, motion passed unanimously.*

**Approve Monthly Bills**

Motion by Trustee Florian, seconded by Trustee Diehl to approve the Monthly Bills for January/February 2020. Trustee Florian had a question on the amount of the Comcast Bill; Wifi is provided at the Park for our residents and visitors and offers security communication back to the office. The internet service we have is also the base to a future Early Warning Weather System of which we are actively seeking Grant assistance to complete. All Comcast services (phone included) average \$380 monthly.

No further discussion. *Roll Call vote, motion passed unanimously.*

**Old Business**

President Overstreet recapped his conversation with the Township regarding the IGA and the Lily Lake Cemetery Board. The Township signed the agreement, now the Cemetery Board needs to sign and President Overstreet will then work out the billing/work details with the Township. We look forward to working with both entities in keeping up the Cemetery.

**New Business**

President Overstreet asked the Board how they felt about working on Chromebooks for Board meetings vs binders and paper copies. Clerk Heffernan has a bid and is seeking another for 10 units with a charging dock. These units will stay at the Village and will be used at all Village Board and Committee meetings. The user can access their meeting packet information as well as search items on-line which may pertain to the topics at hand. The overall feeling was of support for the purchase of Chromebooks (or similar units). The Clerk will acquire additional pricing for comparison and present a Resolution at the next Board meeting.

**Adjournment**

Motion by Trustee Diehl, seconded by Trustee Dell to adjourn at 7:17 p.m.

*Voice vote taken; motion passed unanimously.*

*Respectfully submitted by Jesse Heffernan, Village Clerk*