

**Village of Lily Lake**

Approved Minutes of the Regular Meeting of the Board of Trustees  
Wednesday, December 30, 2015

**Call to Order**

President, Jesse Heffernan called the board meeting to order at 7:00 p.m.

**Roll Call**

Present – Pam Conn, Mary Damisch (arrived later), Tim Dell, Jesse Heffernan, and Chris Vaughn.

Absent – Janet Marlovits, Rick Overstreet, and Ed Sydlowski (Zoning Officer)

Also Present – Lisa Engberg (Treasurer), Stacy Groesch (Village Clerk), Erik Hoofnagle (Public Works Chair), Alex McTavish (Village Attorney), and Steve Zahn (Planning Commission Chair).

Public Present – Rich Piccolo and Mae Strobel.

**Adoption of the Agenda**

President Heffernan stated that the board needed to table items 7A and 7G. Motion by Chris Vaughn, seconded by Tim Dell.

Motion by Pam Conn, seconded by Tim Dell to adopt the December 30, 2015 Agenda as amended. *Voice vote, motion passed unanimously.*

**Approval of the Minutes of the November 23, 2015 Board Meeting**

Motion by Pam Conn, seconded by Tim Dell to accept the minutes of the November 23, 2015 Board meeting. *Voice vote, motion passed unanimously.*

**Guests and Public Comment**

Mae Strobel asked about the progress of the review of the fence on the south side of her property. Alex McTavish stated that he sent the Leonardis a letter requiring them to fix the fence. Mrs. Strobel stated that to date nothing had been done. The weather may be a factor. Mrs. Strobel asked about the inspection process. President Heffernan explained that the fence was to be inspected after it was completed. At the time of the construction of the fence, the inspection company was in a transition process and it is unclear how the fence was inspected. Mrs. Strobel asked what date was the fence inspected. Stacy Groesch stated that she didn't have the exact date in front of her, but said it was done either the end of June or the beginning of July. Mrs. Groesch will check the date and give it to her.

Rich Piccolo from B&F Building Codes introduced himself and gave a background about his company. The Village is considering using his services for inspections going forward.

**Village of Lily Lake**

Approved Minutes of the Regular Meeting of the Board of Trustees  
Wednesday, December 30, 2015

**Ordinance 2015-11, Accepting Credit Cards with a 3% Convenience Fee**

Clerk Stacy Groesch explained that more and more residents coming in for building permits are trying to pay with credit cards. The Village currently does not accept credit cards, only cash or check. The Village would like to start using Square to process credit cards for permits and other resident fees. Square does not charge a monthly fee for processing, only per transaction. A phone or tablet is required to use the Square reader. The Village will purchase a tablet to process the cards. This tablet will also be used by the Village to take pictures of any zoning or public works issues as well.

Motion by Tim Dell, seconded by Pam Conn to approve the motion. *Roll Call vote, motion passed as amended.*

**Resolution 2015-28, Approve Final Payment to Curran Contracting**

This is the final payment for the 2014 Roads Project. This is the 10% balance for the project.

Motion by Tim Dell, seconded by Pam Conn to approve the motion. *Roll Call vote, motion passed as amended.*

**Resolution 2015-29, Approve 2016 Meeting Calendar**

No questions or comments.

Motion by Pam Conn, seconded by Tim Dell to approve the motion. *Roll Call vote, motion passed as amended.*

**Resolution 2015-30, Approve B&F Construction Code Services as New Vendor for Inspection Services**

President Heffernan explained that the current vendor has merged with another company. Since the merge, the quality of service has dropped and errors have been made. After checking with other neighboring municipalities, B&F was recommended.

Tim Dell asked about charges by the new company. President Heffernan said that the rate sheets were compared and B&F's rates were compatible to our current rate. Pam Conn asked Mr. Piccolo if the rates would be increasing. He stated that the contract would lock the rates in for three years.

Motion by Chris Vaughn, seconded by Tim Dell to approve the motion. *Roll Call vote, motion passed as amended.*

**Resolution 2015-31, Opening Checking Accounts for SSA and Restricted Funds**

President Heffernan explained that Illinois Funds currently works with Bank of America for deposits and checking. Illinois Funds manages SSA, MFT, and restricted accounts. Bank of America will begin charging \$10 per transaction on all of these accounts. She would like to transfer those accounts to Old

**Village of Lily Lake**

Approved Minutes of the Regular Meeting of the Board of Trustees  
Wednesday, December 30, 2015

Second to avoid paying the large transaction fees by Bank of America. This will also allow checks to be written for SSA lighting, insurance, and other maintenance fees.

Pam Conn clarified that we will no longer have any Bank of America accounts, Illinois Funds will be deposited into the new Old Second accounts.

Motion by Chris Vaughn, seconded by Tim Dell to approve the motion. *Roll Call vote, motion passed as amended.*

**Resolution 2015-33, Approve Payment to Karrison LLC for Annual Audit Services**

President Heffernan explained that the audit for fiscal year 2015 was completed and this is for payment of his services. The audit will need to be approved and sent to the state. There will be a special meeting in January to approve the audit.

Motion by Tim Dell, seconded by Chris Vaughn to approve the motion. *Roll Call vote, motion passed as amended.*

**Approval of Monthly Bills**

No questions or comments.

Motion by Pam Conn, seconded by Tim Dell to approve the bill summary as presented for November-December 2015. *Roll call vote, motion passed unanimously.*

**Old Business**

President Heffernan stated that Bell Fuels has been approved for both Class B and Class D Liquor Licenses. They are waiting for the variance allowing to put up a new sign. This will be hear at the next board meeting.

President Heffernan stated that there was a leak in the roof of the Village Hall. It has been repaired.

**New Business**

There was a discussion of opening a CDARS certificate of deposit account at Old Second. This would protect any dollar amounts over the FDIC protected about of \$250,000. This is still in the exploration stage.

Jesse Heffernan stated that her house has a sale pending and they have made a bid on a house outside of the village. Their closing should be around the end of March. She asked the board to start thinking about the structure of the board. She will be turning in her resignation by the February board meeting.

Mary Damisch inquired about the milk house door being open. Someone nailed it shut, but unknown who took care of it.

**Village of Lily Lake**

Approved Minutes of the Regular Meeting of the Board of Trustees  
Wednesday, December 30, 2015

Mrs. Damisch also inquired about the new business south of the Village on Route 47. She has concerns about the entrance being on the hill. Steve Zahn stated that they will be adding a southbound right turn lane to Route 47, but not a northbound left turn lane. Mrs. Damisch will call the county or IDOT to find out more information.

Tim Dell asked about the status of reimbursement from the Forest Preserve for the Hazelwood Drainage project. President Heffernan stated that the Forest Preserve just requested some last minute paperwork and it would be send to them in the morning. Invoices have been sent to all parties for reimbursement.

Mary Damisch asked about the status of Grace Lutheran Church. President Heffernan stated that they were not closing their doors as of yet. The church is currently restructuring.

---

**Adjournment**

Motion by Pam Conn, seconded by Tim Dell to adjourn at 7:28 p.m. *Voice vote, motion passed unanimously.*

*Submitted by Stacy Groesch, Village Clerk*