

**Village of Lily Lake  
Plan Commission Minutes  
Monday April 4, 2016**

**Roll Call:**

The Plan Commission was called to order at 7:12 PM by Chairperson, Steve Zahn

Dan Turner, Glenn Bork were present, Ziad Awad, and Tim Dell were absent.

**Guests**

Rick Overstreet.

**Approve Agenda:**

Motion to approve the April 4 meeting agenda by Dan Turner and second by Glen Bork. all in favor (chairperson voting).

**Public Comment:**

None

**Approve the Meeting Minutes from the February 1<sup>st</sup> Meeting**

Motion by Glen Bork to approve the meeting minutes from the March 7<sup>th</sup> plan commission meeting and motion in the second by Dan Turner . all in favor (chairperson voting).

**Plan Commission Appropriations**

None

**Park Appropriations**

The following are identified to complete the park shelter and parking area, making the space usable by the community:

Final grading of the parking area and access drive	\$7800.00
Installation of electrical service to the milk house/park shelter	367.34
Landscaping of park shelter perimeter (topsoil, seed)	5600.00
Straw blankets to preserve seeded area	550.00
4 square tables, steel powder coat, (one ADA compliant)	3880.00

## **New Business**

### **Preliminary proposal for Special Use: 6N098 Swanberg Road:**

The committee reviewed a Special Use request by Jon and Terri Penner regarding the property at 6N098 Swanberg Road. Proposed special use of the property would include wedding/reception/events with an estimated maximum number of people to 250. An estimated average party size of 100 is anticipated. Proposal would employ site structures as they are with potential future upgrades.

As presented, the committee had found insufficient information within the proposal to formulate a recommendation to the Village board. Among the concerns:

- The Special Use Permit would require limits on the type of event, size of event, and hours of the event. The proposal does not provide specific details about the events and proposed site use.
- The proposal should include a business plan. A number of similar event locations exist (Fisherman's Inn, Goeberts, etc.) and one or more are undergoing improvements to attract business. The proposal does not indicate if research was done to determine the sustainability of this type of business.
- The proposal does not define improvements to the site only to say that the present structures will be used ~~as~~ is+ with on going upgrades. The proposal does not define the nature of the parking spaces and if improvements would be made for all-weather type parking surfaces.

No motion was made in committee to vote on the matter.

## **Old Business**

None

## **Other Business**

None

**Adjourn:**

Motion to adjourn by Glenn Bork, second by Dan Turner. all in favor (with chairperson voting). Meeting adjourned at 8:03 PM.